## **Booking Policy for Forevolution Fitness**

Effective date: July 22, 2024

At Forevolution Fitness we value your time and commitment to your fitness journey. To ensure a smooth experience for all clients, please adhere to the following booking cancellation and late policy.

## **Cancellation Policy**

- 24-hour notice: To avoid a cancellation fee, please provide at least 24 hours' notice if you need to cancel or reschedule your appointment.
- Late Cancellations: Cancellations made less than 24 hours before the scheduled appointment will incur a fee of 50% of the session fee.
- No-Show Policy: Clients who do not show up for their scheduled appointment will be charged the full session fee.

## Late Arrival Policy

- Grace Period: Please arrive on time. A grace period of 10 minutes is allowed.
- Session Adjustment: If you arrive late, your session will still end at the originally scheduled time, so you will receive the remaining time of your session.
- Late Arrivals Beyond Grace Period: If you arrive more than 10 minutes late, we may need to reschedule your appointment and a late cancellation fee may apply.

Thank you for your understanding and cooperation! We look forward to supporting your fitness goals.

For any questions or concerns, please feel free to contact us at info@forevolutionfitness.com.